

Forest Grove Sustainability Commission Mini-Grant Application

Grant Guidelines:

- Provide seed money to local organizations offering sustainability projects addressing equity, economic, and/or environmental issues Forest Grove at **no charge** to the community.
- Preference is given to groups:
 - Serving underrepresented portions of the community such as children, seniors, low-income, and Latinos.
 - Providing a substantial in-kind contribution; volunteer support and/or donation of goods and services.
 - Demonstrating reuse, repurpose, recycled or local materials
- Eligible activities consistent with the Sustainability Commission's Action Plan
- Non-profit organizations and schools are eligible to apply
- Organizations are not required to be registered as a non-profit.



Please print clearly or type your responses.

Sponsor (organization, school, committee): Forest Grove Sustainability Commission

Contact Person: Brian Schimmel

Contact Phone: 503-388-2204

Address: 1166 33rd Ave E-Mail Address: brianhschimmel@gmail.com

Signature: _____

A. Project Title: "One Less" Recycling Workshop Amount Requested: \$560

B. Mark all of the goals below which your project meets and explain how:

Goals	How project meets this goal (be clear & specific)
Improve the appearance or environmental quality of the community	<u>public education to reduce the amount of waste going into our landfill</u>
Reduce the amount or toxicity of waste	<u>public education to reduce the amount of food and recyclable materials in our waste stream</u>
Increase reuse and recycling education	<u>public education to reuse and recycle</u>
Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code	
Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.	<u>Reduction of drugs being flushed into water treatment and put into landfills</u>
Result in improvement to, or an increase in, recreational areas and programs	<u>Possible reduction of litter in public spaces</u>
Result in improvement in safety	<u>Reduction of toxins and waste in the water and landfill</u>
Benefit youth, seniors, low income persons and/or underserved populations.	<u>Open to the public for all to participate</u>

C) Brief Description and Explanation of how the CEP funds will be used:

Proposed schedule: Project start Date: _____ Project Completion Date: _____

Funds will pay for "Poster" sponsorship with the Farmers Market, with the following benefits:

- A 10 x 10 non-commercial booth space 3 times from September 2016 market season to August 2017 market season
- Name and logo on Forest Grove Farmers Market season poster [2017]
- Name and logo displayed on the market website [balance of 2016- August 2017]
- \$15 per week for additional booth space

Benefits will be used immediately to 1) inform the public about the City's Residential Composting Program, material recycling alternatives, and how to save on curbside service rates, and 2) receive public input regarding recycling services; how residents should handle waste, including food scraps and recyclable materials and answer questions on where to recycle non-curbside materials. Sponsorship can be leveraged by City departments plus other boards and commissions.

D) Estimate how many residents will benefit if this project is funded: >4000 on each First Wed. (average)

Who will benefit if this project is funded? Forest Grove Farmers Market First Wednesday attracts more than 4000 visitors of all ages and demographic groups; weekly average of 2000.

E) Projected Budget

Total Estimated Costs: **\$3,121**

How these costs were estimated (quotes, catalog, previous projects, etc.)? quotes, estimates

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
Personnel Services (explain): <u>event planning, survey setup</u>		720 2 x 15 hrs	1,536 6 x 8 hrs
Marketing & Publicity (explain): <u>booth rental, market website and collateral (\$500); additional dates for booth space (estimate fours @ \$15 each) and/or applicable supplies</u>	560		
Materials & Supplies (explain): <u>survey monkey account (\$300), posters (50x\$.10)</u>			305
Other (explain):			
Total	\$560	\$720	\$1841

% of Total Budget provided by Sponsor? 83%

* In-Kind Contribution

F) Name of organizations that will partner or collaborate with this project:

Washington County Solid Waste and Recycling, Waste Management (WM), Master Recyclers, Adelante Mujeres (Farmers Market), CCI

G) Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Yes - Washington County, Waste Management (WM), Master Recyclers, CCI, City staff

H) Will the project be completed with the proposed funding or will future funding be necessary?

The “Poster” sponsorship pays for related events to advance sustainability behaviors and action plans.

- I) Explain how the project would enhance sustainability in Forest Grove, either economically, environmentally, or socially?

The City of Forest Grove and Sustainability Commission endeavors to reduce the amount of food and recyclable materials in our waste stream and landfill, and thereby increase the resilience of our community and the environment. In that pursuit, we are sponsoring public awareness & input toward sustainable food and material recycling services as alternatives to handling of waste – less to landfill.

“The work of the Sustainability Commission also falls within our mission and the partnerships we wish to cultivate.” Kaely Summers